The R&GE
Internal Grants Program
Fiscal Year 2021

Presentation by Melissa Burant
The CFAES Guiding Question:
Given the grand challenges facing Ohio and our world today, how can our college become a modern and effective institution that consistently makes decisions and allocates resources in support of our mission in the next 3 to 5 years?

Steps taken to develop the Internal Grants Program (IGP):
- Faculty surveys
- Committee member feedback from last three years
- CFAES Research Advisory Council input
- “Strategic Doing” sessions

Goals of the Internal Grants Program:
- Reduce the administrative burden on researchers
- Address current challenges and developing needs (new innovative basic and applied research)
- Allow for flexibility to expand our call for proposals in the future
- A response to budget changes due to COVID-19.
Summary of the major IGP changes in FY21:

- Three new competition categories
- Student program changes
  - No undergraduate program this year due to COVID-19 budget
  - Graduate program RFP coming soon
- New application template and simplified requirements
- New, simplified submission and review systems
IGP awards are intended to accomplish the following:

- Increase the competitiveness of researchers in extramural grant programs
- Enhance and encourage creative and innovative research needed to prepare competitive extramural proposals
- Encourage the development of intellectual property
- Promote the creation of faculty teams to develop competitive extramural grant applications by addressing immediate needs
• All CFAES researchers with PI status, except adjuncts and emeritus faculty are eligible.

• Faculty in other colleges can serve on a grant as co-investigator if the primary investigator has a CFAES appointment.

• All investigators must have met all reporting requirements from any previous funding received through the former SEEDS program (i.e. no past due reports, including faculty who are advisors on student projects with overdue reports).
New Researcher Incentive or Immediate Needs Program
For these two programs, researchers can submit one proposal as PI and serve on one proposal as Co-PI during each funding cycle, regardless of the competition. Therefore, you may serve on two proposals total.

Intellectual Property Accelerator Program
For this program, researchers can submit one proposal (as PI or Co-PI) during each funding cycle.
New Researcher Incentive

$50,000 maximum

- New or innovative research
- Generates preliminary data

PIs must have been employed at OSU for less than six years and have PI status approval from the Office of Research.
**COMPETITIONS**

**Immediate Needs Program**

- **$50,000 maximum**
  - New or innovative research
  - Supports stakeholders/society
  - Addresses a critical need

Must submit as a **group of two or more investigators.**

All CFAES researchers with PI status are eligible.
Competitions

New Researcher Incentive

Immediate Needs

Intellectual Property Accelerator

**Intellectual Property Accelerator**

$25,000 maximum

- Advances technologies to be licensed for commercialization
- Used to develop proof-of-concept work, data collection and/or prototyping

Must submit an invention disclosure form to the OSU Corporate Engagement Office at least 30 days prior to deadline.

All CFAES researchers with PI status are eligible.
READ THE RFP CAREFULLY!
Proposal Requirements

- Cover Page
- Project Narrative
- References
- Budget
- Budget Narrative
- Stakeholder Support Letters (IN)
- Invention Disclosure (IPA)

- Previous SEEDS Funding
- Curriculum Vitae
- Current and Pending
- Available Funding Sources (IN)
- List of Potential Reviewers

*Any additional documents, forms or appendixes not requested will be removed and will not be reviewed*
What’s Allowed in My Budget?

• Personnel support for staff, students or postdocs without PI status.

• Domestic travel to **one** conference to present your research
  (all travel must abide by current University travel restrictions due to COVID-19)
  (not applicable for Intellectual Property Accelerator Program)

• Travel to a work or field site to conduct research

• Publication Costs

• Materials and supplies to conduct research
  • Chemicals, glassware, nets, software, seeds, potting soil, greenhouse and field
    supplies, etc.
What’s NOT Allowed in My Budget?

- Salary or fringe benefits for anyone with PI status
- General office supplies
- Goods and services for personal use
- Entertainment (meals, shows, etc.)
You **must** use the appropriate application template for your proposal.

Visit the website above and click on Faculty Investigators.

Select “View Application” for the program you are applying for. A Word Document download will start.
Application Instructions for the CFAES New Researcher Incentive Program

- Instructions are noted in blue font. Please delete all blue instruction font before submitting.

- Read and review all application instructions below and in the R&GE Internal Grants Program (IGP) Request for Proposals (RFP) before submitting your application.

- You must use this template to complete your proposal. This template is set up to match all required formatting guidelines set forth in the IGP RFP:
  - All proposals should be set to print on standard 8.5-inch by 11-inch paper. All margins must be at least 1-inch. Type size must be 12-point or larger with no more than six lines per inch, single-spaced. All pages of the proposal except for the cover page should be numbered at the bottom center of the page.
  - Margins and 12-point type size must be consistent throughout each required section of the proposal. This includes figure and table captions.
  - Proposals not meeting the formatting guidelines or with missing and/or unaddressed sections will be dismissed from the competition without review.

- Applications MUST be submitted as one PDF document. Once you have completed this application in Word, convert to a PDF to upload via the Grant Portal.

- Please delete this page prior to submission.

- Please direct any application questions to Melissa Burant (burant.2@osu.edu)

- Good luck!
CFAES Research & Graduate Education Internal Grants Program

This is an invitation to submit research proposals to the Research & Graduate Education Internal Grants Program (IGP) for fiscal year 2021.

IGP Awards are intended to accomplish the following objectives:

- Increase the competitiveness of researchers in extramural grant programs
- Enhance and encourage creative and innovative research needed to prepare competitive extramural proposals
- Encourage the development of intellectual property
- Promote the creation of faculty teams to develop competitive extramural grant applications by addressing immediate needs

Proposals for Fiscal Year 2021 are due October 14, 2020. All proposals are due by 5:00 p.m. on the deadline date.

IGP Information Sessions
Interested in learning more about the NEW CFAES Office for Research & Graduate Education Internal Grants Program (IGP)? This session will introduce you to the IGP competition categories, eligibility requirements, new submission portal, and application and review processes.

- Thursday, September 24 from 1:30 – 2:30 p.m. – Register
- Monday, September 28 from 10:00 – 11:00 a.m. – Register
- Wednesday, September 30 from 2:30 – 3:30 p.m. – Register

Contact Melissa Burant, the IGP Coordinator at CFAES-IGP@osu.edu.

Visit the website above and select “Submit an Application” at the bottom of the page.

This will take you to the new IGP Submission System.

*Updated 9/9/20
Please review the Request for Proposals before submitting your application. Proposals submitted after 5:00 p.m. Eastern time on the due date will be rejected without review. It will take between 15-30 minutes to complete the proposal submission process.

Primary Investigator:

First Name
Last Name
Title
Email

Primary Investigator Department:


Co-Investigator:

First Name
Last Name
Title
Email

Co-Investigator Department:

Academic Department/Unit
<table>
<thead>
<tr>
<th>Competition</th>
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<tbody>
<tr>
<td>New Researcher Incentive Program</td>
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<tr>
<td>Immediate Needs Program</td>
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<tr>
<td>Intellectual Property Accelerator Program</td>
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Project title

Anticipated project dates (mm/dd/yyyy):

Start Date
End Date

Requested funding (please use integers only):

Requested semesters for graduate student tuition and fees:
COLLEGE OF FOOD, AGRICULTURAL AND ENVIRONMENTAL SCIENCES
SHIBBOLETH - QUALTRICS AUTHENTICATION

Please upload your proposal as one PDF file. Your proposal should include the following sections in this order:

- Cover Page (1 page maximum with Project Summary - 250 words maximum)
- Project Narrative (8 pages maximum including any tables, figures or images)
- References Cited (no page limit)
- Budget Form - (no page limit, see application template for required form)
- Budget Narrative (2 page limit)
- Support Letters (1 page per letter, optional for the Immediate Needs Program only)
- Invention Disclosure (no page limit, required for the Intellectual Property Accelerator Program only)
- Previous SEEDS Funding Form - (2 pages per award, see application template for required form)
- CVs for all investigators (3 pages maximum per investigator, including publications.)
- Current and Pending forms for all investigators (no page limit)
- Available Funding Sources (1 page limit, required for the Immediate Needs Program only)

Please upload your proposal here:

Drop files or click here to upload
Include the names, affiliations and email addresses of six potential reviewers. At least three must be from outside of the university.

**Reviewer 1**

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<th>Affiliation / Company</th>
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**Reviewer 2**

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**Reviewer 3**

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WEDNESDAY, OCTOBER 14

• Submit online as single PDF
• Follow all formatting guidelines
• 5:00 pm. deadline on due date

NO EXCEPTIONS!

• Administrative Review
• External & Panel Reviews
  • Panel Meetings
Please rank each item (1-Poor, 5-Excellent)

NEW RESEARCHER INCENTIVE

- Does the proposal include preliminary supporting data where appropriate, specific objectives, methods and procedures to be used and detail the expected significance of the results?
- Does the description and justification of the impacts of the work and probable end products seem appropriate?
- Is there potential for the proposed research to advance knowledge and understanding within its own field or across different fields?
- Is the plan for carrying out the proposed activities well-reasoned, well-organized, and based on a sound rationale and does the plan incorporate a mechanism to assess success?
- Is there a clear and defined strategy for acquiring external funding?
- How qualified is the individual/team to conduct the proposed activities?
- Has the applicant demonstrated there is adequate resources to carry out the proposed activities?
- Do the project objectives provide for an alternative approach in the event of a project pitfall?
- Is the proposal informative, succinct and easy to understand?
- Do the budget costs seem reasonable to achieve the objectives of the proposal?
- Provide an overall score for this proposal.
go.osu.edu/cfaes-igp

Melissa Burant

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