The R&GE
Internal Grants Program
Fiscal Year 2024

Presentation by Alexandria Maddox & Melissa Burant
IGP awards are intended to accomplish the following:

- Increase the competitiveness of researchers in extramural grant programs
- Enhance and encourage creative and innovative research needed to prepare competitive extramural proposals
- Encourage the development of intellectual property
- Promote the creation of faculty teams to develop competitive extramural grant applications by addressing immediate needs
• Researchers serving as PI on an active IGP grant are ineligible to submit a new IGP proposal unless the active grant is completed, and a final report is filed by January 1, 2024.

• All CFAES researchers with PI status, except adjuncts and emeritus faculty are eligible.

• Faculty in other colleges can serve on a grant as co-investigator if the primary investigator has a CFAES appointment.
**New Researcher Incentive**

For these two programs, researchers can submit one proposal as PI and serve on one proposal as Co-PI during each funding cycle, regardless of the competition. Therefore, you may serve on two proposals total.

**Immediate Needs Program**

For this program researches can submit one proposal (as PI or Co-PI) during each funding cycle
New Researcher Incentive

$75,000 maximum

- New or innovative research
- Generates preliminary data

*Pls must:*
- Be in a tenure-eligible position, research scientists, or postdoctoral researchers in CFAES
- Have been employed at OSU for less than six years in their current position
- Have PI status approval from the Office of Research.
Competitions

Immediate Needs Program

$75,000 maximum

- New or innovative research areas, techniques or approaches
- Supports stakeholders/society
- Addresses a critical need

Must submit as a group of two or more investigators.
All CFAES researchers with PI status are eligible.
READ THE RFP CAREFULLY!
Proposal Requirements

- Cover Page
- Project Narrative
- References
- Budget Form
- Budget Narrative
- Stakeholder Need (IN)
- Invention Disclosure (IPA)
- Previous SEEDS/IGP Funding
- Curriculum Vitae
- Current and Pending
- List of Potential Reviewers (NRI and IN)

Any additional documents, forms or appendixes not requested will be removed and will not be reviewed
What’s Allowed in My Budget?

• Personnel support for staff, students or postdocs without PI status.

• Travel to one conference to present your research
  (all travel must abide by current University travel restrictions)

• Travel to a work or field site to conduct research

• Publication Costs

• Materials and supplies to conduct research
  • Chemicals, glassware, nets, software, seeds, potting soil, greenhouse and field supplies, etc.
What’s NOT Allowed in My Budget?

- Salary or fringe benefits for anyone with PI status
- General office supplies
- Goods and services for personal use
- Entertainment (meals, shows, etc.)
You **must** use the appropriate application template for your proposal.

Visit the website above and click on Faculty Investigators.

Select “View Application” for the program you are applying for. A Word Document download will start.
Application Instructions for the CFAES New Researcher Incentive Program

- Instructions are noted in blue font. Please delete all blue instruction font before submitting.

- Read and review all application instructions below and in the R&GE Internal Grants Program (IGP) Request for Proposals (RFP) before submitting your application.

- You must use this template to complete your proposal. This template is set up to match all required formatting guidelines set forth in the IGP RFP:
  - All proposals should be set to print on standard 8.5-inch by 11-inch paper. All margins must be at least 1-inch. Type size must be 12-point or larger with no more than six lines per inch, single-spaced. All pages of the proposal except for the cover page should be numbered at the bottom center of the page.
  - Margins and 12-point type size must be consistent throughout each required section of the proposal. This includes figure and table captions.
  - Proposals not meeting the formatting guidelines or with missing and/or unaddressed sections will be dismissed from the competition without review.

- Applications MUST be submitted as one PDF document. Once you have completed this application in Word, convert to a PDF to upload via the Grant Portal.

- Please delete this page prior to submission.

- Please direct any application questions to Melissa Burant (burant2@osu.edu)

- Good luck!
Visit the website above and select “Submit an Application”

This will take you to the new IGP Submission System.
Please review the Request for Proposals before submitting your application. Proposals submitted after 5:00 p.m. Eastern time on the due date will be rejected without review. It will take between 15-30 minutes to complete the proposal submission process.

Primary Investigator:
- First Name
- Last Name
- Title
- Email

Primary Investigator Department:

Co-Investigator:
- First Name
- Last Name
- Title
- Email

Co-Investigator Department:
COLLEGE OF FOOD, AGRICULTURAL AND ENVIRONMENTAL SCIENCES

SHIBBOLETH - QUALTRICS AUTHENTICATION

Competition:

- New Researcher Incentive Program
- Immediate Needs Program

Project title

Anticipated project dates (mm/dd/yyyy):

Start Date
End Date

Requested funding (please use integers only):
Please upload your proposal as one PDF file. Your proposal should include the following sections in this order:

- Cover Page (1 page maximum with Project Summary - 250 words maximum)
- Project Narrative (8 pages maximum including any tables, figures or images)
- References Cited (no page limit)
- Budget Form - (no page limit, see application template for required form)
- Budget Narrative (2 page limit)
- Stakeholder Need and/or Support (1 page limit, required for the Immediate Needs Program only)
- Previous SEEDS/IGP Funding Form - (2 pages per award, see application template for required form)
- CVs for all investigators (3 pages maximum per investigator, including publications.)
- Current and Pending forms for all investigators (no page limit)

Please upload your proposal here:

Drop files or click here to upload
Include the names, affiliations and email addresses of six potential reviewers. At least three must be from outside of the university.

### Reviewer 1

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WEDNESDAY, OCTOBER 11

- Submit online as single PDF
- Follow all formatting guidelines
- 5:00 pm. deadline on due date

**NO EXCEPTIONS!**

- Administrative Review
- Expert & Panel Reviews
  - Panel Meetings
Please rank each item (1-Poor, 10-Excellent)

NEW RESEARCHER INCENTIVE

• Does the proposal include preliminary supporting data where appropriate, specific objectives, methods and procedures to be used and detail the expected significance of the results?
• Does the description and justification of the impacts of the work and probable end products seem appropriate?
• Is there potential for the proposed research to advance knowledge and understanding within its own field or across different fields?
• Is the plan for carrying out the proposed activities well-reasoned, well-organized, and based on a sound rationale and does the plan incorporate a mechanism to assess success?
• Is there a clear and defined strategy for acquiring external funding?
• How qualified is the individual/team to conduct the proposed activities?
• Has the applicant demonstrated there is adequate resources to carry out the proposed activities?
• Do the project objectives provide for an alternative approach in the event of a project pitfall?
• Is the proposal informative, succinct and easy to understand?
• Do the budget costs seem reasonable to achieve the objectives of the proposal?
• Provide an overall score for this proposal.
go.osu.edu/cfaes-igp

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