**Training Offerings – Research Administration for Departmental Staff**

**Academic Year 2023**

All sessions in autumn AY23 will be held via CarmenZoom. **You MUST register in BuckeyeLearn. Zoom links will be sent to registered attendees only the day before each session.** (Note that the registration will not close 2 weeks prior to each session like last year.) If you register late and do not receive a link to the session by an hour before the session starts, contact Karla Gengler-Nowak.1, Aimee Nielsen-Link.1, or Jared Port.4.

This event will be presented with automated closed captions. If you wish to request traditional CART services or other accommodations, please contact Karla Gengler-Nowak at gengler-nowak.1@osu.edu or 614-292-8077. Requests made 15 business days prior to the event will generally allow us to provide seamless access, but the university will make every effort to meet requests made after this date.

Dates, times, and locations below are subject to change – BuckeyeLearn will inform you of any updates.

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| **Date** | **Time** | **Title** | **Description** |
| 9/8/22 | 9:00-10:30 | The Research Enterprise at Ohio State and Working with PIs  | Working with OSP, working with departmental and college partners, available resources, roles and responsibilities of this position and how they work with others, building an effective working relationship with faculty, managing competing interests of being a research facilitator and steward of public funds. Learn how research administration fits into the Enterprise Project and how to engage with faculty to ensure a smooth transition to Workday. |
| 9/20/22 | 2:30-4:00 | Budgeting on Sponsored Programs Proposals | Budgeting for sponsored programs, particular items of costs, OMB circulars, F&A rates and bases, benefit rates |
| 10/6/22 | 2:30-3:30 | F&A Rate Negotiation Process | Tom Ewing, Associate Controller, will walk attendees through the F&A rate negotiation process, including the data gathered to calculate the rate. He will also address the basics of facilities and administration costs and how F&A is calculated and spent.  |
| 10/19/22 | 10:00-11:00 | Introduction to the new NIH Data Management and Sharing (DMS) Policy | This is not a RADS course offering - University Libraries, the Health Sciences Library, and the Office of Sponsored Programs are co-facilitating this introduction to the NIH DMS policy. This webinar is designed for researchers and staff. [Register](https://library.osu.edu/events/introduction-to-the-new-nih-data-management-and-sharing-policy-virtual-event) on their site.  |
| 10/25/22 | 9:30-11:00 | Cost-sharing on Sponsored Programs  | Review of how to budget cost-sharing in proposals, gain approval from the department and college, and book cost-sharing after an award is made |
| 10/31/22 | 10:00-11:00 | Introduction to Office of Knowledge Enterprise | Dorota Grejner-Brzezinska, Vice President of the Office of Knowledge Enterprise, will introduce her office and mission. OKE was established in 2021 and is responsible for growing OSU’s research portfolio and positioning the university as a national leader in research and creative expression.  |
| 11/15/22 | 2:30-4:00 | Introduction to the Office of Responsible Research Practices | Ellen Patricia, Director of the Office of Responsible Research Practices, will introduce her office’s mission supporting the ethics boards and helping the research community navigate requirements. Sandra Meadows will provide education and updates on human participants in research.  |
| 12/8/22 | 1:00-2:00 | Conversations with Research Administration Leaders – Grace Wang and Peter Mohler | Grace Wang, Executive Vice President for Enterprise for Research, Innovation and Knowledge (ERIK), and Peter Mohler, Interim Senior Vice President for Research, will discuss the research and knowledge enterprise at OSU and their vision for the future. They will also share updates on the research strategic plan and research infrastructure.  |
| 1/10/23 | 9:00-11:00 | Appointing People on Sponsored Programs  | Types of faculty appointments; time and effort reporting, key personnel, GRAs, post docs, others (making appointments and monitoring those appointments), off-duty compensation, release time appointments, supplemental compensation. |
| 1/26/23 | 1:30-3:00 | An Overview of Compliance Issues in Sponsored Programs | Time and effort certification, common missteps in program management, recognizing red flags and handling appropriately and professionally |
| 2/21/23 | 9:00-10:30 | Managing Sponsored Programs Awards  | Learn effective project management by understanding the electronic tools available and regular monitoring activities.  |
| 3/7/23 | 9:00-10:00 | Introduction to the Office of Research Compliance | Julia Behnfeldt, Research Integrity Officer, will introduce the Office of Research Compliance, which holds responsibility for conflict of interest, research misconduct, human gene transfer, responsible conduct of research, and research data. Ben West will provide more in-depth information about conflict of interest issues.  |
| 3/21/23 | 2:30-4:00 | Purchasing on Sponsored Programs | Differences and similarities of purchasing on sponsored programs vs. general funds, basic rules and regulations, human subjects/petty cash, field work |
| 4/4/23 | 1:30-3:00 | Supporting Development of Large Proposals | Deb Hernandez, Associate Vice President, will introduce the Research Development Office. Kate Hayes-Ozello will outline best practices used to support the development of large grant proposals. This will include: reviewing the RFP in-depth; developing an outline of all required components and making sure responsibility for each piece and part is assigned to someone; negotiating a proposal development schedule that everyone can live with; getting the team on the same page and keeping them there; and planning for mock reviews and/or feedback on the proposal draft prior to submission.  |
| 4/27/2023 | 1:00-2:00 | Open Science for Research Administrators | From public access policies to data management and sharing plans to clinical trial registries – the evolving policy landscape of modern research can be overwhelming to navigate. This presentation will provide research administrators with a bird’s eye view of how these requirements fit together as part of a global transition to open science. The presenters from University Libraries will also highlight the resources available to Ohio State researchers and their support teams. |
| 5/2/23 | 2:30-3:30 | Introduction to Office of Secure Research | Jim Giuliani, director of the Office of Secure Research, will introduce the office and its role in international research collaborations and engagement, promoting full transparency surrounding all interactions with industry and foreign entities, and the tools OSR offers to ensure that international engagements are compliant with federal requirements. Karly Taylor will also present. |